

Passed: 12-9-24  
Posted: 12-10-24  
Removal: 1-10-25

**ORDINANCE NO. 2024- 012**  
**AN ORDINANCE TO AMEND THE CODE OF ORDINANCES OF THE TOWN OF  
LINN, WALWORTH COUNTY, WISCONSIN, SECTION 2-17, TOWN  
ADMINISTRATOR**

**§ 2-17 Town Administrator.**

**A.** Appointment. In order to coordinate and improve the various municipal services rendered to the citizens of Linn, there is created the position of Town Administrator. The Town Administrator shall be appointed for an indefinite term by an affirmative vote of at least two-thirds majority of all the members of the Town Board and shall serve at the pleasure of said Board. Removal from office shall require affirmative vote of at least two-thirds majority of all the members of said Board. The salary of the Town Administrator shall be as the Town Board shall, from time to time, determine.

**B.** General authority.

**(1)** The Town Administrator shall be the chief administrative officer and shall be directly responsible to the Town Board.

**(2)** The duties of the Town Administrator shall be, but are not limited to, directing, coordinating, and expediting activities of all departments, divisions, and officers, who shall be directly responsible to him/her unless otherwise provided for by this Code or by Wisconsin Statute and other duties as may be directed by the Town Board.

**(3)** The Town Administrator shall have the following specific authorities:

**(a)** To act as personnel officer reviewing requests and recommendations on salaries, wages, working conditions, and union contractual matters and to screen candidates and recommend the hiring of department heads and other Town staff, except ~~the Police and Fire Chiefs~~ who shall be selected by ~~the Town Board a Police and Fire Commission~~.

**(b)** In cooperation with the Town Board, preparation and submission of the annual Town budget.

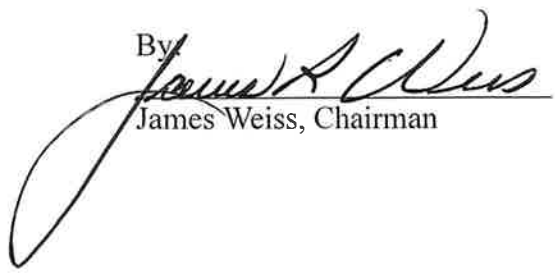
**(c)** Budget implementation, including authority to transfer up to \$1,000 between items in any one program area, except capital accounts. The Administrator shall report any such transfer to the Town Board at its next regularly scheduled meeting.

(d) To recommend to the Town Board measures for adoption which are deemed appropriate to deal with significant municipal problems, with the right to participate in all discussions on such measures with the Town Board, subject to the Town rules for procedures.

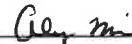
Dated at the Town of Linn this 9<sup>th</sup> day of December, 2024.

TOWN OF LINN

By

  
James Weiss, Chairman

ATTEST:

  
Alyson Morris, Clerk