

## Boat Launch Assistant - Job Posting

Town of Linn, Wisconsin

Wage: \$20.00/hour

Job Type: Seasonal, Part-Time

We're looking for someone with a positive attitude, self-motivated and people oriented.

Launch assistants are responsible for ensuring customers use the pay machines, verifying launch passes, handling minor disputes, and maintaining records of daily operations.

The work schedule will be weekends but may vary from mid-May through September 2025. Launch assistants are expected to work approximately 24-32 hours per week. Seasonal activity requires Holiday scheduling and availability.

Must successfully complete a physical and pass a drug screening.

Essential Functions: Maintain the appearance of lakefront areas by picking up trash and debris. Reports any problems that may need immediate attention to the Harbor manager and/or Linn Police Department.

Make frequent contact with the public, as well as police officers, other agencies internal and external to Town government.

Participate in staff orientation and in-service training; complete the Geneva Lake Environmental Agency's (GLEA) Clean Boats, Clean Waters Training.

Skills: Ability to effectively and tactfully communicate with others; ability to develop and maintain harmonious relationships with others. Must be able to calmly and reasonably assess situations, use common sense, and resist being drawn into confrontational situations.

Physical Requirements: Moderate physical effort generally required. Frequently required to spend several hours standing, sitting and walking in various weather conditions.

Physical mobility required such as bending, reaching, pulling, stooping and lifting objects which weigh twenty-five (25) pounds or more.

Special Requirements: The applicant must be eligible to work in the United States and have no felony convictions in a criminal record.

Preferred Requirements: CPR and first aid certification; possession of a valid driver's license.

Applications are available at the Town Hall or the Town website. Submit completed application to the Town Administrator at [admin@townoflinn.wi.gov](mailto:admin@townoflinn.wi.gov) with "Launch Assistant" in the subject line. Applications may also be mailed to:

Town of Linn – Administrator  
PO Box 130  
Zenda, WI 53195

The person is expected to begin work in mid-May 2025. The Town of Linn is an equal opportunity employer