## **TOWN OF LINN**

## Procedures for applying for the following permits.

## (Addition, Deck, Pool, Accessory Building)

- Apply for a Zoning Permit. Unless your lot is located within an Extraterritorial Zoning District (ETZ) and outside of Shoreland Zoning, <u>zoning permits are issued by Walworth County LURM</u>. For properties located in an ETZ, please contact either the Village of Williams Bay, or the Village of Fontana-on-Geneva-Lake.
- 2. If required by Walworth County, provide a copy of your <u>Erosion Control</u> <u>Plan and Permit</u>.
- 3. For construction of Additions and Accessory Buildings, a <u>Sanitary Permit</u> may be required by Walworth County.
- 4. Submit a Plat of Survey.
- 5. Complete and submit the <u>Town of Linn Building Inspection Application</u> <u>Form</u> to the Linn building inspector.
- 6. Filing and Building Permit Fee: the fee schedule is located at the <u>Town of</u> <u>Linn website</u> (includes a 10% administrative / road bond fee).
- Submit building plans, zoning and all required permits from oversight agencies to the building inspector. Building plans/drawings must be submitted digitally with the exception of small projects that are legible on 8 1/2 x 11 paper.
- 8. Allow up to ten days for a plan review when all required information is submitted, partial applications will not be accepted.